

D.04 Student Behaviour - Accommodation

Student Affairs

Nunavut Arctic College

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POLICY

Nunavut Arctic College will implement regulations to protect the safety and well-being of students in its single-student residences and family housing units.

PRINCIPLES

1. The College wishes to provide a safe and pleasant living environment that supports all students in meeting their academic goals.
2. The College has identified behaviours that detract from a safe and healthy living environment.
3. The following conduct is unacceptable and constitutes an offence within College residences:
 - a. Threatening, implying or committing acts of violence or physical and verbal abuse against students, residents, staff or visitors.
 - b. The use, sale or possession of illegal drugs, as well as the sale of alcohol.
 - c. Tampering with or causing willful damage to fire safety equipment (fire extinguishers, smoke detectors, fire alarms). The College requires absolute adherence to fire safety regulations in the interest of public safety. Combustible materials such as candles are not permitted.
 - d. Tampering with or causing willful damage to telephones, jacks, computer equipment, and other equipment and furniture belonging to the college or other residents.
 - e. Keeping domestic or wild animals. Pets are not permitted in student accommodation.
 - f. The possession or consumption or use of alcohol is prohibited in single student accommodation.
 - g. Firearms and dangerous or restricted weapons are not to be kept in the single residence rooms. Students may arrange storage through the residence staff.
 - h. Overnight guests are normally not permitted in single student accommodation. Exceptions may be made for close family members with the written permission of the Residence Manager. Visitors must adhere to the posted visiting hours as per residence policies. Intoxicated, loud or unruly guests will not be permitted in accommodation.

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- i. Students are expected to behave in a responsible manner and behaviour which is disruptive to the neighbourhood and other tenants may result in eviction from College housing.

PROCEDURES

1. Students who conduct themselves in a manner which is unacceptable or constitutes an offence, as identified in D.04 Student Behaviour – Accommodation, will be subject to disciplinary action or penalty as follows:
 - Category 1 – Verbal Reprimand
 - Category 2 – Written Reprimand
 - Category 3 – Suspension from Student Accommodation
 - Category 4 – Eviction from Student Accommodation
2. Before a student is suspended or evicted from residence there will be a meeting of the complainant, the student, the appropriate Residence Student Advisor, and the Residence Manager to review the circumstances surrounding the incident.
3. If the disciplinary action appears to be warranted, the student will be given notice in writing at that time. The letter will outline the reason(s) for the action, including the date and time that the action will take place. Students will be informed of their right to appeal.
4. Evictions will be effective immediately; however consideration will be given for the nature of the offence(s) and for any travel arrangements. All evictions must adhere to the regulations set forth in the Nunavut Residential Tenancies Act (a copy of which is available from the Residence Manager and/or Student Services.)
5. A copy of the notice of eviction will be forwarded to the Registrar to be placed on the student's file.
6. The Residence Manager or designate will complete and submit an Application To a Rental Officer following the eviction of a student from College accommodation. This does not apply to those students being evicted from single-student residences. The Application To a Rental Officer will expedite the process of eviction should a student refuse to vacate the accommodation.
7. If the student wishes to appeal the disciplinary action s/he must indicate this in writing to the Dean or designate within two (2) working days. Upon receipt of such notice the Dean or designate will establish an Appeal Committee and delay suspension/eviction until the appeal process is completed.
8. Students who feel that they have been inappropriately disciplined may initiate an appeal in accordance with Policy D.05 Appeals Process-Student Behaviour- Accommodation.