

C.52 Practicum / Internship

Academic Matters

Nunavut Arctic College

Nunavut Arctic College Practicum / Internship

POLICY

Nunavut Arctic College encourages and supports the inclusion of practicum / internship experience in its programs.

PRINCIPLES

1. Nunavut Arctic College recognizes that practica / internships provide an opportunity to meet both individual and program objectives.
2. The College supports the inclusion of practica / internships for all programs.
3. The College recognizes that students participating in a practicum placement must abide by the Code of Ethics and governing act appropriate to the particular workplace.
4. The College recognizes that a student may have problems of a non-academic nature that may deny him / her access to a practicum.
5. The College recognizes that it has a responsibility to the well-being and safety of the public whenever students are placed for practicum experience.

PROCEDURE

1. The Nunavut Arctic College Calendar and approved Program outlines will state where participation in a practicum/ internship or equivalent is a compulsory requirement.
2. The prescribed number of hours for practicum/internship will be stated in the approved Nunavut Arctic College Program Outline.
3. It is expected that the student will regularly attend and complete these activities in order to successfully complete the program of study and that professional behaviours will be exhibited. The students will adhere to the established rules and policies of the placement workplace.
4. The goal of a practicum/internship is to provide a real-life learning experience. It must be communicated to both the student and the field placement agency that the goal of is to provide that learning opportunity. A plan that defines the expectations and process for evaluation of the student will be arranged prior to the placement by the College Program supervisor, and will be made available to all parties.

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5. Part-time students who are employed in the field for which they are training may apply for Challenge Credit. A current report from the immediate supervisor at the time of application will be required to substantiate competency.
6. Practicum/internship shall typically not be assigned credits in Certificate and Diploma programs. Exceptions may apply for professional programs which carry a compulsory accredited practicum / internship requirements. The rationale must be clearly stated in the approved Program outline.
7. Practicum/internship in Certificate and Diploma programs shall be between three weeks/120 hours (minimum) to twenty four weeks/900 hours (maximum).
8. The number and duration of practicum/internship(s) for Certificate and Diploma programs will be stated in the approved Program outline.
9. Exceptions to the assignment of credits and number of hours for practicum/ internship must be stated in the approved Program outline.