

C.19 Evaluation of Participation

Academic Matters

Nunavut Arctic College

Nunavut Arctic College Evaluation of Participation

POLICY

Recognizing the subjective nature of evaluating "student participation" in courses, instructors shall substantiate the evaluation of "participation".

PRINCIPLES

1. Nunavut Arctic College recognizes the merit in establishing and adhering to criteria for evaluating student participation in courses.
2. The College recognizes the value of the contributions students make to the learning of peers through active and on-going participation in class discussions and other activities.
3. The College believes that students who are experiencing academic difficulty may be more readily identified through the monitoring of student participation in classes and therefore receive additional assistance with their learning.

PROCEDURE

1. Prior to the start of any course where a portion of the final mark is given for 'participation', the instructor shall define the criteria on which this mark is to be based. Students will be informed of the criteria, in writing, in the first class of the course.
2. The percentage of marks - allocated to participation shall be kept to a minimal, normally not exceeding 10% of the final cumulative course mark. Exceptions will be approved by the Dean or designate on an individual basis.
3. The instructor shall keep records for each class at which "participation" is evaluated, marking each individual's performance at the end of each class, with a rationale for the mark. This record should be retained in case of grade appeals.
4. The instructor shall ensure that he/she can substantiate that he/she knows the identity of each student in order to assess the student's performance.
5. In exceptional circumstances instructors may allow students to replace the participation component of evaluation, with written work. This work will be assigned the same number of marks as the participation component.