

B.16 Brokerage and Programs
Governance and Organization
Nunavut Arctic College

Nunavut Arctic College Brokerage and Programs

POLICY

Nunavut Arctic College shall, from time to time, enter brokerage arrangement with other post-secondary institutions.

PRINCIPLES

1. The College is the brokering institution and is the one that identifies the need for educational service and that seeks assistance from another institution to meet the need.
2. The delivering institution is the one that has the capacity to deliver the services requested by the College.
3. Nunavut Arctic College values and promotes its own programs and services.
4. The acquisition of programs, courses and services will provide enhanced learning opportunities for Nunavut Arctic College students.
5. Students will have expanded opportunities for accreditation with post-secondary institutions and agencies.
6. Access to additional post-secondary institutions and agencies may provide enhanced developmental opportunities for students and staff.
7. Brokerage arrangements may provide additional formal and informal networking opportunities for both students and staff.

PROCEDURE

1. All brokerage arrangement between the College and other institution or agencies shall be negotiated and signed by the President or designate.
2. The agreement shall cover a range of service and responsibilities including, but not limited to: staffing; curriculum development and ownership; instructional materials and ownership; student and instructor evaluation; classroom facilities; library service; student recruitment; documents of recognition; transcripts; transfer of credits; entrance and exits standards, registration procedures; residents; and student services.
3. Generally, the delivering institution will assume responsibility for staffing, curriculum, instruction and/or student evaluation, as agreed by the College.

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4. Generally, the College will assume responsibility for the recruitment of students, and the provision of suitable facilities for instructional use, as agreed by the delivering institution.
 5. Usually both institutions will maintain the required student records.
 6. The student may be registered by both institutions that will provide credentials and transcripts to the students. Where possible, joint recognition of the College and the delivering institution will be noted on the documents of recognition and/ or transcripts.